

**Konocti County Water District
Board Meeting Minutes
May 28, 2025**

Time: 1:00 P.M.
Location: 15844 35th Ave
Clearlake Ca, 95422

1.0 Call to Order: 1:00 PM

Members Present: President Priebe, V.P. Stanley, Directors Flora, Cook, and McKay.

Staff Present: General Manager Frank Costner, Auditor Joann Ward, and Account Clerk Sierra Cook

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

GM Costner pulled 5.0 & 6.0

Consent Items:

4.0 Review/Approval of Minutes From

4.1 ** March 28, 2025 Board Meeting

Director Flora made a motion to approve 4.0. There was a second by V.P Stanley, all members were in favor.

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** March Financial/Expenditure reports

GM Costner gives a brief explanation about the income statement and explains why we are above or below the budget for certain line items. He says that overall, we are doing well at maintaining the budget.

6.0 General Manager's Reports

6.1 ** Billing Office, Plant Status and Distribution System

6.2 ** Leak Report

6.3 ** Water Purchased/Sold

GM Costner announces that we have finally gained access to our old webpage, we are now able to redirect our customers to the new website which is coming along nicely. He says that things at the billing office are going well and a lot of great things are being accomplished. The billing office has been working on preparing for the meter replacement project, updating office forms, and preparing for the audit. The distribution staff has been working on lead line service inventory and they did not find any lead in the distribution system. They are also working on inventory. He says the plant is running well but the water quality at the lake is starting to change because the algae is starting to bloom. GM Costner says that our water loss percentage is below 10% which is great because the national average for water loss is 16%.

A motion was made by V.P Stanley to approve 5.0 & 6.0. The motion was seconded by McKay; all members were in favor and the motion was carried.

BUSINESS:

7.0 Business Items

7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project-** GM Coster says there are a few minor items on the punch list to be completed and we will have our final inspection in June. The project is officially coming to a finish since it started in 2014. He says we are going to submit a request for retention money so that the district can hold onto retention until the clear well roof is repainted.

7.2 ** KCWD Consolidation and Pipeline Replacement Project, Intertie with Highlands/ Lower Lake & Emergency Raw Water Booster Pump and Filter Media Project – The pipeline replacement project is complete. The paving on Konocti View Rd is done. GM Costner is still waiting on the change orders for the ARV's on Boyles and Irving. The pumphouses are now fully built, the contractor is scheduling the final acceptance testing for the interties. The emergency interties will be ready to go this summer. GM Coster informs the board that we have a new project coming up which will replace all the old meters in the district and it will be covered by grant funds since we were under budget with the pipeline/intertie project.

7.3 **AT&T Lease proposal for Eureka tank cell site – GM Costner heard back from AT&T and they were not happy with the changes we are requesting to the lease. He asked them for a counter proposal.

7.4 **18th Ave Low Income Apartments - GM Costner met briefly with the developer team for the low-income apartments. When their plans are ready, Pace Engineering will review the plans and do an engineering study. They are expecting to start construction late November or early December.

7.5 **2023-2024 Audit – The audit is scheduled for June 3rd and 4th.

7.6Pilot Fire hydrant testing procedure with the City of Clearlake –** GM Costner and President Priebe met with employees from Highlands Water and the City of Clearlake's water system advisor. They tested two hydrants in the Highlands water district and one in Konocti's district on 36th Avenue. GM Costner said the hydrant pressure was over 1,400 gallons per minute and 80 PSI. He said the pressure barely dropped on that line.

7.7Firewise community flyers** - We have posted the chipping program information on our webpage and we have some pamphlets out on the front counter in the office.

8.0 New Business

8.1 Open discussion on blue green algae – Jeff Stanley – V.P Stanley expressed concerns regarding the placement of the ultrasonic buoys going into Clearlake.

8.2 President's Report/Board Member Reports – President Priebe and GM Costner attended a recent City Council meeting and they invited the new Council members to tour the plant. She stated during that meeting the CalFire fire risk severity maps were adopted. Upcoming, Board members should be working on their Bio's for the new webpage and submit them to Cristal at the office. President Priebe informs the Board that the Harris vs. KCWD case was dismissed. She reminded the Board that they will be looking at the budget for the new fiscal year and doing the General Managers employee evaluation at the next meeting.

9.0 Adjournment – Meeting was adjourned at 2:25pm

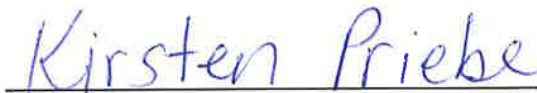
Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

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REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.



Submitted by:
Sierra Cook, Account Clerk



Approved by:
Kirsten Priebe, President

