

**Konocti County Water District  
Board Meeting Minutes  
March 25, 2026**

**Time:** 1:00 P.M.  
**Location:** 15844 35<sup>th</sup> Ave  
Clearlake Ca, 95422

1.0 **Call to Order / Roll Call:** President Priebe called the meeting to order at 1:00 pm

**Members Present:** President Priebe, V.P. Stanley, Director Cook, Director Flora, and Director McKay

**Staff Present:** GM Frank Costner, Secretary Sierra Cook, Accountant Darlene Serpa

**CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA** – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

2.0 **Adoption of the Agenda:** This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

**GM Costner pulled agenda items 5.0 & 6.0**

3.0 **Public Comment:** This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

**CONSENT AGENDA:** All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

**Consent Items:**

4.0 **Review/Approval of Minutes From**  
4.1 **\*\* February 25, 2026, Board Meeting:**

**Director McKay made a motion to approve consent item 4.0, V.P Stanley seconded, all were and favor and the motion was passed.**

**5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved:**

**5.1 \*\* February Financial/Expenditure reports:** GM Costner informed the Board that KCWD is under budget when it comes to year-to-date expenses, emergency reserves are funded and we will be receiving retention money soon from the intertie and meter replacement projects. GM Costner says that he has been working on getting insurance quotes. He informs the Board that if he gets a better rate than we are getting now that we will get a new policy.

**6.0 General Manager's Reports**

**6.1 \*\* Billing Office, Plant Status and Distribution System**

**6.2 \*\* Leak Report**

**6.3 \*\* Water Purchased/Sold**

GM Costner informs the board that the 6 x 16 filter maintenance has been completed. Filter media was added where necessary, and the surface washer nozzles were rebuilt. The 6 x 16 filters are currently in good condition; however, they are expected to require replacement within the next few years.

**V.P Stanley made a motion to approve agenda items 5.0 & 6.0, the motion was seconded by Director Cook, all were in favor and the motion was passed.**

**BUSINESS:**

**7.0 Business Items**

**7.1\*\* Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – GM Costner reports that this project is done, the only thing left to do is to get the data from the server onto the monthly reports. He is releasing the majority of the retention money. The remainder of retention money will be released upon completion of the automated reporting. The clear-well painting is done, the clear-well will be disinfected, filled, and then tested before it is put back online.

**7.2 \*\* KCWD Consolidation and Pipeline Replacement Project, Intertie with Highlands/Lower Lake & Meter Changeout Project** – This project is complete. GM Costner is working on close out documentation.

**8.0 New Business**

**8.1\*\*Property tax revenue reduction from the County** – GM Costner spoke about the recent information he learned regarding the county tax revenue. He says that the County of Lake has proposed to reduce the amount of tax revenue that we receive from them over the next 5 years because they have overpaid KCWD along with several other agencies. He will present any new information he receives from the County regarding this matter to the Board.

**8.2 President's report/board member reports** – President Priebe informed the Board about a recent LAFCO meeting she attended. She reminded members to submit their Form 700 filings if they have not already done so. She also reminded Board Members about the upcoming Fiscal and Financial Training and provided an update on the water assistance program.

**9.0 Adjournment – President Priebe adjourned the meeting at 1:53 pm**

**Please Note:** Agenda items listed with asterisks (\*\*) have additional information available for public review at the business office.

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**REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.**



Submitted by:  
Sierra Cook, Board Secretary



Approved by:  
Kirsten Priebe, President