

**Konocti County Water District
Board Meeting Minutes
January 28th, 2026**

Time: 1:00 P.M.
Location: 15844 35th Ave
Clearlake Ca, 95422

- 1.0 Call to Order / Roll Call:** President Priebe called the meeting to order at 1:00pm
Members Present: President Priebe, V.P Stanley, Director McKay and Director Flora
Staff Present: GM Costner, Board Secretary, Sierra Cook and Accountant Darlene Serpa
Members Absent: Director Cook

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

- 2.0 Adoption of the Agenda:** This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

GM Costner pulled agenda items 6.0 & 5.0

- 3.0 Public Comment:** This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

Consent Items:

- 4.0 Review/Approval of Minutes From**

4.1 ** December 24, 2025, Board Meeting

Director McKay made a motion to approve consent item 4.0, Director Flora seconded. All members were in favor

- 5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved**

5.1 ** December Financial/Expenditure reports

GM Costner gave a brief update regarding current assets to the board.

6.0 General Manager's Reports

6.1 ** Billing Office, Plant Status and Distribution System

6.2 ** Leak Report

6.3 ** Water Purchased/Sold

GM Costner informs the board that the operators have been doing hydrant maintenance and flushing. They have almost all hydrants tested. There are only 14 hydrants left to test. He says that the water softener for the cl2 generator has been replaced and they have installed their last cl2 generator cell so he will be ordering a new one. They are about \$7,000 each.

During the month of December there were no leaks and water purchased/sold was 87%. The 4-month average is 88.5%

Director Flora made a motion to approve agenda items 5.0 & 6.0. V.P Stanley seconded. All members were in favor and the motion was passed.

BUSINESS:

7.0 Business Items

7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – GM Costner says they have started automated reporting and re-painting of the clear-well. They are using a new formulation of paint. The tank should be finished in about 3 weeks.

7.2 ** KCWD Consolidation and Pipeline Replacement Project, Intertie with Highlands/ Lower Lake & Meter Changeout Project – The completion date has been extended until February of 2026. The Consolidation and Pipeline Replacement Project is finished. GM Costner informs the board that Cla-Val tests have been scheduled and the engineer is going to supply the contractors with a punch list of items that need to be completed before the project is deemed complete.
GM Costner says he has ordered more meters and has submitted the invoice for reimbursement from the grant funding. The distribution staff is going to replace some of the classic style meters so that they can use just one antenna for meter readings.

8.0 New Business

8.1 **Louise Mattos 16148 17th Ave - water leak – No reportable action taken.

8.2 **Resolution 26-01 Authorizing Investment of Monies in the Local Agency Investment Fund – Director McKay made a motion to submit a new resolution for LAIF to assign signers, Director Flora seconded, all members were in favor and the motion was passed.

8.3 **SB 827 – Fiscal training requirement for local agency legislative body and department heads – GM Costner informed the board that there is a new training that is required for all elected officials. President Priebe says our Bylaws need to be updated to contain the required trainings.

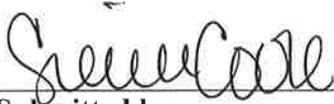
8.4 President's report/board member reports – President Priebe spoke about the upcoming customer letter and Statement of Economic Interests Form 700. Director Flora gave a summary of some recent meetings she attended

9.0 Adjournment – President Priebe adjourned the meeting at 2:39 pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

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REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.



Submitted by:
Sierra Cook, Board Secretary



Approved by:
Kirsten Priebe, President