

**Konocti County Water District
Board Meeting Minutes
January 24, 2024**

Time: 1: 00P.M.
Location: 15844 35th Ave
Clearlake, Ca, 95422

1.0 Call to Order- President Priebe called the meeting to order at 1:00 pm

Board Members Present: All Board members were present

Staff Present:

**General Manager Costner
Auditor/Board Secretary Gallizioli**

1.0 Call to Order

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person. **Clearlake City Manager Alan Flora attended the meeting.**

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Director Flora made a motion to accept consent item 4&6. Director Cook seconded the motion. All were in favor and the motion was carried.

Consent Items:

4.0 Review/Approval of Minutes From.

4.1 ** December 6, 2023 Special Board Meeting

4.2 **December 22, 2023 Board Meeting

Vice President Stanley made a motion to accept 4. Director McKay seconded the motion. All were in favor and the motion was carried.

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** December 2023 Financial Reports

5.2 ** December 2023 Expenditure Report

Director Flora made a motion to accept 5. Vice President Stanley seconded the motion. All were in favor and the motion was carried.

6.0 General Manager's Reports: General Manager Costner informed the board that the mixer repair is in progress. He said the chlorine generator is back on line. He also said he has had lots of responses to his job posting for a laborer. They have scheduled the mixer repair job for the 29th of January. The quote for the contractor and crane are \$8800. Director Flora made a motion to accept 6. Director Cook seconded the motion. All were in favor and the motion was carried.

BUSINESS:

7.0 Business Items

- 7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – General Manager Costner said he had some good news and some bad news. Good news is the system is almost on line. They need training but they will take possession and put it in service soon. The bad news is they had to bypass ozone contactor because it over flowed. He said the project should be completed June 2024.
- 7.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** General Manager Costner said they have gone out to bid. The bid was awarded. Now they have to resubmit to the case manager for FBA. They need a funding agreement. General Manager Costner said that the Dam rd. annexation has been approved.
- 7.3 Surplus Equipment-** General Manager Costner said he activated his Facebook account and can now advertise on market place the old backup generator. After some discussion Vice President Stanley made a motion to have the minimum bid for the generator be \$1000. Director McKay seconded the motion. All were in favor and the motion was carried.
- 7.4 Rate Study- fiscal years 2022-2023** General Manager Costner said nothing new on this. Auditor Secretary Gallizioli said Mary has the new information about going to bi-monthly billing and she was going to run the numbers again and get back to us.
- 7.5 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server.** – General Manager Costner said nothing new to report. He is getting bids on this.
- 7.6 Bylaws/Handbook – revisions and updates** – A special meeting was schedule on Feb 14, 2024 to discuss this.
- 7.7 AT&T Lease proposal for Eureka tank cell site:** – General Manager Costner said he needs to look over the documents and have county council review them before the board signs off on it.
- 7.8 18th Ave Low-Income Apartments-** General Manager Costner said they are starting to move forward. He has heard they were getting g3 million from one source and then 10 million from another source but he wasn't sure if they got it. Alan Flora said it was not fully funded yet but this year for sure.
- 7.9 High Pressure Incident-Manzanita PRV-** This cost us a lot of money. The law isn't clear. Basically, the lawyer said we need to create a high-pressure policy so we are not liable. An ordinance makes it legal and then we need to send letters out.

7.10 Compressor motor replacement Project: General Manager Costner said with the mixer and the compressor we are going to go over budget. He said we can buy some bearings for 200-300 hundred dollars but if they don't work, they will have to buy a new one. He said to help they can put this in next year's budget. He apologized that the bids have been coming in without tax and freight. So, the meter purchase for \$117,000 was actually \$126,000.

8.0 New Business

8.1 ** 2024 Employee Handbook Updates - Saved for Feb14, 2024 meeting

8.2 ** Example of a newsletter – President's letter- General Manager Costner said to move forward with newsletter. He said he will be willing to put a newsletter together but without pictures. He said we can do one quarterly. Everyone should have their edits by the 14th meeting.

8.3 Meter Replacement General Manager Costner said that we have bought 500 meters but we need 1000 more. It would cost roughly \$250,000 and maybe we should look at getting a loan. He said once they get caught up in changing out the meters it would be more cost effective to just replace all the meters by streets so they aren't back tracking. There was much discussion on this subject.

9.0 Closed Session – Went into closed session at 2:25 and left closed session at 2:30

9.1 Potential Litigation (Gov.Code section 54956.9 (d) (1).)

9.2 ** Harris Case (Gov.Code section 54956.9 (d) (1).)

9.3 ** PFAS litigation lawsuit & settlements from 3M and DuPont-

No action taken on 1-3. Case#2 was dismissed and closed.

10.0 Adjournment 2:35pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Kirsten Priebe, President

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