

**Konocti County Water District
Board Meeting Agenda
December 17, 2025**

Time: 1:00 P.M.
Location: 15844 35th Ave
Clearlake Ca, 95422

1.0 Call to Order / Roll Call

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

Consent Items:

4.0 Review/Approval of Minutes From
4.1 ** November 19, 2025, Board Meeting

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved
5.1 ** November Financial/Expenditure reports

6.0 General Manager's Reports
6.1 ** Billing Office, Plant Status and Distribution System
6.2 ** Leak Report
6.3 ** Water Purchased/Sold

BUSINESS:

7.0 Business Items

7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project**

7.2 ** KCWD Consolidation and Pipeline Replacement Project, Intertie with Highlands/ Lower Lake & Meter Changeout Project

7.3 Discuss using AI at Konocti Water – Vice President Jeff Stanley

8.0 New Business

8.1 Board elections for the 2026 term

8.2 **Changing the job title Auditor/Secretary to Office Manager/Accountant

8.3 **Appointing Sierra Cook the Secretary of the Board

8.4 **Resolution 25-03: A resolution adopting the Lake County operational area agreement.

8.5 **Changing the accounting program from Sage to QuickBooks and purchasing a new laser printer and checks.

8.6 Emergency preparedness – Vice President Jeff Stanley

8.7 President's report/board member reports

9.0 Adjournment

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.